

SYLLABUS & WEEKLY SCHEDULE

Class Location	By Appointment
Semester	Spring 2014 (Jan 21 - May 02)
Instructor	Nina Bellisio
Email	nbellisi@stac.edu
Phone	845 398-4155
Class Website	bellisio.stacstudiofriday.com
Office Hours	Mondays and Wednesdays 12-2, room Maguire 104

Description

An opportunity to gain first-hand experience in a job-related situation.

Prerequisite: permission of the instructor.

Learning Outcomes

- » Perform entry-level work in the field of graphic design
- » Research, schedule and regularly attend selected workplace throughout the semester
- » Share skills learned while working for the employer
- » Demonstrate a capacity to evaluate career options based upon internship experience

Textbook *Communication Arts Magazine* subscription (suggested)

AIGA Membership (aiga.org/content.cfm/membership)

Process of Evaluation

Attendance and Participation	10%
Internship Hours (100 min)	70%
Internship Blog Entries (10 min)	10%
Midterm and Final Evaluations	10%

10%

Attendance and Participation

Students must check in three times during the semester to discuss progress. The meetings must be scheduled during the following weeks:

week one: discussion of internship options

week six: progress report and evaluation

week fifteen: final assessment

70%

Internship Hours

This class is primarily comprised of field experience. Students will be working with an appropriate graphic design studio for a minimum of 100 hours during the semester. Please be aware that you will fail this course if you do not complete 100 hours of work time.

Hours are to be kept in a log and presented at the meeting weeks 6 and 15.

10%

Internship Blog Entries

A minimum of ten blog entries must be completed during the semester. Entries should describe tasks completed while at the internship, thoughts about the job and tips for others embarking on their own work experience. The blog should also contain images of the projects worked on and any additional material helpful in assessment.

A login will be created for you week one.

Access the blog at: stac.ninabellisio.com/wp-login.php to post.

10%

Midterm and Final Evaluations

At midterm and at the end of the semester an assessment survey must be completed by both the student and the internship supervisor. The survey will be available online (link TBA).

